

**Rhode Island School of Design**  
**2026 - 2027 RISD Student Spouse Non-Filer Form**



Student Name: \_\_\_\_\_  
Last Name
First Name
M.I.
RISD ID

**Please complete this form ONLY if the spouse was not required to file a 2024 income tax return.**

**Tax Return Non-filers:** Complete this section if you, the spouse, did not and was not required to file a 2024 income tax return. Please do not submit sensitive documentation via email unless password-protected.

Check one:

- The spouse was not employed and had no income earned from work in 2024.
- The spouse was employed in 2024 and has listed below the names of all the spouse’s employers, the amount earned from each employer in 2024 and whether an IRS W-2 form is attached. Copies of all 2024 W-2 forms issued must be attached.

Employer’s Name	2024 Amount Earned	IRS W-2 Attached?

You must also provide confirmation of non-filing dated on or after October 1, 2025. **In most cases, this will be confirmed automatically if the spouse provided consent for data transfer while completing the FAFSA.**

If you did not provide consent, or the transfer was not successful, please provide the Verification of Non-Filing letter. This must be requested directly from the IRS by going to <http://www.irs.gov/transcript> or by calling 1-800-908-9946. A confirmation of non-filing can also be obtained from the IRS by completing Form 4506-T (check Box 7). If appropriate, a similar confirmation from another taxing authority (e.g., a U.S. territory or foreign government) is also acceptable. You can always reach out to our office via email ([sfs@risd.edu](mailto:sfs@risd.edu)) if you are unsure.

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. Documentation must be submitted within 3 weeks of receiving your FAFSA Submission Summary to avoid disruption to your financial aid offer. **E-signatures are NOT accepted. Must be printed, signed, and uploaded.**

\_\_\_\_\_  
Student’s Signature \_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse’s Signature \_\_\_\_\_  
Date