



**Rhode Island School of Design**  
**2025-2026 RISD Student Spouse Non-Filer Form**  
**Student Financial Services**

Student Name: \_\_\_\_\_  
 Last Name                      First Name                      M.I.                      RISD ID

**Please complete this form ONLY if the spouse was not required to file a 2023 income tax return.**

**Tax Return Non-filers:** Complete this section if you, the spouse, did not and was not required to file a 2023 income tax return. Please do not submit sensitive documentation via email unless password-protected.

Check one:

- The spouse was not employed and had no income earned from work in 2023.
- The spouse was employed in 2023 and has listed below the names of all the spouse’s employers, the amount earned from each employer in 2023 and whether an IRS W-2 form is attached. Copies of all 2023 W-2 forms issued must be attached.

| Employer’s Name | 2023 Amount Earned | IRS W-2 Attached? |
|-----------------|--------------------|-------------------|
|                 |                    |                   |
|                 |                    |                   |
|                 |                    |                   |
|                 |                    |                   |

**Please Note:** You must also provide confirmation of non-filing dated on or after **October 1, 2024**. This confirmation (Verification of Non-Filing letter) must be requested directly from the IRS by going to <http://www.irs.gov/transcript> or by calling 1-800-908-9946. A confirmation of non-filing can also be obtained from the IRS by completing Form 4506-T (check Box 7). If appropriate, a similar confirmation from another taxing authority (e.g., a U.S. territory or foreign government) is also acceptable.

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. **Documentation must be submitted by May 15, 2025 to avoid disruption to your financial aid offer.**

\_\_\_\_\_  
 Student’s Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Spouse’s Signature

\_\_\_\_\_  
 Date